



The Museum and Cultural Center at Five Points invites you to be a vendor
at our 23rd Annual *Stitches in Time Quilt Show*



What: 2023 *Stitches in Time Quilt Show*

When: March 1-4, 2023

Where: Museum and Cultural Center at Five Points

The Museum and Cultural Center at Five Points is pleased to present the 2023 *Stitches in Time Quilt Show*, a four-day quilting event with both traditional and art quilts from the Ocoee Region.

The Museum and Cultural Center is selling space to vendors to help support this event. As a vendor, you will be allowed to sell your products onsite before and during the show. With an attendance of 300 at the 2022 quilt show, we hope to expand our audience this year and reach even more of our community. This is a wonderful opportunity to advertise your business and help bring life into our downtown community.

The event agreement and application form are below. I hope you will consider joining us for this fantastic event!

Olivia Cawood
Curator of Programming and Collections
Museum and Cultural Center at Five Points
423-339-5745 ext. 106

Vendor Agreement – 2023 Stitches in Time Quilt Show

All Vendors agree to the following statements and expectations:

- Vendor space will be assigned on a first-come, first-served basis according to receipt of application. Typical vendor space is a 8'X8' site with one 6' table and two chairs provided. Please inform the vendor coordinator if you will be bringing your own table, booth, or tent(s).
- Please notify the Vendor Coordinator of any special requirements (power, additional tables, chairs, etc) and of all materials you will be bringing.
- Vendors may give away or sell promotional materials, flyers, and other items at their discretion. **Vendors may NOT raffle of any door prizes.**
- No alcoholic beverages may be sold during the event.
- Setup will begin at 1pm on Tuesday, February 28th. All setup must be complete by 3PM. Vendors must remain setup throughout the entirety of the event (until 7:00PM). At the end of the event, vendors are responsible for cleaning their area and removing their materials; this should be completed by 9:00 PM (unless special arrangements are made). *If you have a larger setup and would like to begin setup earlier on Saturday, please contact the Vendor Coordinator.
- Vendors are expected to provide signage and tables for their products and offerings. The Museum reserves the right to disallow the use of any objectionable materials.
- Vendors are expected to keep clean and maintain their space during the event. Trash cans will be provided throughout the venue.
- The Museum Center at Five Points, its employees or volunteers are not responsible for lost, damaged, or stolen property of any kind. Vendors are responsible for securing their own space.

Please direct any questions to the Vendor Coordinator:

Olivia Cawood
ocawood@museumcenter.org
423-339-5745 ext. 106

By signing below, you agree to the above Vendor Agreement and authorize that you are able to make such agreements for the stated business.

Signature

Printed Name

Date

Business/Vendor Name

**2023 Stitches in Time Quilt Show
Vendor Application**

Business/Vendor Name:

Address: _____

Phone #: _____

Website: _____

Primary Contact Name and Title: _____

Primary Contact Phone #: _____

Primary Contact e-mail: _____

Please describe your product offering:

Briefly describe your setup requirements (what promotional or other materials you may bring to setup, style of display, power needs, etc.):

Who will be onsite at your space during the event? _____

Do you agree to the Vendor Agreement?

YES

NO

Please return completed Vendor Agreement to Olivia Cawood.

Phone: 423-339-5745 ext.106 Fax: 423-476-7922 e-mail: ocawood@museumcenter.org

Address: 200 Inman Street East. Cleveland, TN 37311

